



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**District Strategic Planning & Budget Council**

**March 10, 2014, Meeting Notes**

<b>Chair:</b>	<b>Sue Rearic</b>	<input type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Cindy Miles <input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Sunita Cooke <input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input checked="" type="checkbox"/>		Mark Zacovic <input checked="" type="checkbox"/>
Conf. Administrators:	Arleen Satele	<input checked="" type="checkbox"/>		Marsha Edwards <input checked="" type="checkbox"/>
Confidential Staff:	Kim Widdes	<input type="checkbox"/>		Scott Thayer <input checked="" type="checkbox"/>
GC Academic Senate:	Sue Gonda	<input checked="" type="checkbox"/>		Katrina VanderWoude <input type="checkbox"/>
	Michael Barendse	<input type="checkbox"/>		Wei Zhou <input checked="" type="checkbox"/>
CC Academic Senate:	Alicia Munoz	<input checked="" type="checkbox"/>		Sahar Abushaban <input checked="" type="checkbox"/>
	Jesus Miranda	<input checked="" type="checkbox"/>		Steve Baker <input type="checkbox"/>
Students Reps:	Jaclyn Marlow	<input type="checkbox"/>		Pat Setzer <input type="checkbox"/>
	Esau Cortez	<input type="checkbox"/>		Tim Flood <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Tim Corcoran <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Anne Krueger <input type="checkbox"/>
		<input type="checkbox"/>		Linda Jensen <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Christopher Tarman <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Brian Nath <input type="checkbox"/>
		<input type="checkbox"/>		John Valencia <input checked="" type="checkbox"/>
		<input type="checkbox"/>		
		<input type="checkbox"/>	Also Attending:	Chris Hill <input checked="" type="checkbox"/>
		<input type="checkbox"/>		Jeff Lehman <input checked="" type="checkbox"/>
Classified Senate:	Yvette Macy	<input type="checkbox"/>	Recorder:	Paula Tillery <input checked="" type="checkbox"/>

1. Strategic Planning

Sue Rearic discussed the Governing Board workshop on February 7, which included setting goals for 2014/2015. The Board's goals will guide us in our Strategic Planning process. She asked for discussion regarding a potential joint DSP&BC and Board workshop on April 22 for strategic goal planning alignment.

Chris Tarman commented that the goal is to have everyone on the same page and incorporate data in Core Indicators of Success. He said it would be positive to have a discussion with the Board sooner than later.

There was agreement that a joint Board and DSP&BC workshop would be scheduled on Tuesday, April 22, at 4:00 p.m. A work group will be formed to prepare for the joint workshop. The work group will include site leads: Grossmont – Chris Hill; Cuyamaca – Arleen Satele, Wei Zhou; District Services – Linda Jensen, Anne Krueger; Districtwide – Chris Tarman

2. Budget Update

Sue reviewed the following State apportionment-related documents:

- [2012/2013 Revised Recalculation Apportionment, Exhibit E](#). The recalculation reduced the deficit from .25%, \$227,415, to .22%, \$190,129.
- [2013/2014 First Principal Apportionment \(P-1\)](#) – P-1 reflects a 4.63% deficit, \$3.8 million.

- [2012/2013 Apportionment Summary](#) – At the closing of fiscal year 2012/2013, available revenue was \$83,016,269; with recalculation and reduction of deficit, available revenue is \$84,536,977, an increase of \$1,520,708.
- [Income - Unrestricted \(updated per P-1\)](#) – 2013/2014 Unrestricted General Fund income updated per P-1. An increase in funds may be recognized after analysis of impacts is completed, and more is known about the current year deficit factor.
- [Workload Reduction and Restoration Summary](#) – The remaining workload reduction as of the 2013/2014 P-1 is 4.70%.

### 3. Report from FTES Task Force

Sue reported that the FTES Task Force agreed that the FTES goal to be used in the formula component of the 2014/2015 Tentative Budget would be 18,035 FTES based on the Governor's proposed 3% FTES restoration (access).

### 4. Site Budget Workshops – Timing for Tentative Budget, Adoption Budget

Council members discussed possible site budget workshops, but agreed that workshops would not be necessary for Tentative Budget, but may be scheduled for Adoption Budget.

### 5. Summer 4/10 Schedule Options

The Summer 2014 4/10 work schedule date options were discussed. Sue said an analysis of savings from the 2013 4/10 work schedule is being updated and will be shared with DSP&BC.

### 6. Staffing Plan

The following Strategic Hire Requests were reviewed:

Cuyamaca College – Administrative Assistant III (Dean Career & Technical Education); DSPS Counselor

President Zacovic discussed an additional Strategic Hire Request for an Instructional Lab Assistant Intermediate (.625 FTE). The position is vacant to a probationary dismissal. He will present the position to Chancellor's Cabinet for approval.

Grossmont College – Assistant College Cashier; Athletic Field Maintenance Worker Sr.; Business Services Specialist; Student Services Assistant; Vice President of Student Services; Respiratory Therapy Instructor; Nursing Instructor

District Services – System Administrator (Info Systems); Business Analyst – 2 positions (Info Systems); Campus and Parking Services (CAPS) Supervisor; Campus and Parking Services Specialist.

Michael Copenhaver commented that he is concerned about whether positions are new or replacements and, since positions come out of RAF, what is the real budget impact to the departments and RAF?

There was no objection to moving positions forward.

### **Next Meeting:**

Monday, April 7, 2014, 3:00 – 4:30 p.m., Grossmont College Griffin Gate